

## this is tta

TTA is a leading relocation consulting and management service. Formed in 1984, TTA Relocation Management Consulting, formerly Tricia Townend Associates, has a long track record of success in supporting families and individuals during their relocation and assignment in the UK. We understand the complexities and pressures experienced by people during their Relocation. Our prime objective is to provide a smooth, supportive and professional service enabling our clients to relocate with confidence. We have many years of experience of working in both letting and purchase markets with some of the worlds most successful companies.



## our promise

TTA's promise is founded on our core values and **efficiency** and **integrity**.

Our commitment to deliver this promise is at the heart of everything we do and is a key to our success.

### tta efficiency

- we will manage your relocation professionally
- we offer the benefits of our many years experience in the relocation business
- we will sort out any problems quickly by offering practical solutions
- we provide an excellent service for you and your people – when and where you need it
- we will answer your calls promptly

### tta integrity

- we charge fair market prices
- we clearly itemise the work we do for you
- we negotiate the best terms and prices for you
- we do not accept fees or commission from third parties
- we do not mark up third party invoices
- we give you genuinely honest, unbiased advice

### our belief

We understand that relocating staff to new assignments efficiently is a critical element of business success. We believe in making the experience as seamless and stress-free as possible.

### our approach

Our approach is to use our expertise and experience in dealing with relocation to give every individual and family all the support they need.

### a professional team

Companies from outside the UK face an unfamiliar legal, financial and cultural landscape and a complex property market. Our comprehensive service means we not only find the right house and school if required, but we can offer access to additional professional services, including work permit and taxation advice.

### a personal service

We appreciate the pressures people are under when they relocate and we think ahead to anticipate problems and relieve the strain. Our personal touch goes a long way to helping a family settle in. Our responsibility goes beyond managing the move itself, we can help with every aspect of the stay from recommending interior designers to locating speciality foods and paying bills. We also keep in regular contact with our managed clients to help keep things running smoothly.



### an 'open book' policy

TTA is passionate about representing the best interests of our clients and we pride ourselves on our integrity. Our 'open book' policy means that you know you will be billed only for the work we actually do and we are paid only by you. We negotiate hard on your behalf to achieve the best contract terms and costs in all aspects of relocation. This is why choosing TTA makes sound business sense.

### why use a Relocation Company?

We act only on behalf of you the client - we receive no fees from Agents and thus are independent to search, source and negotiate on your behalf. We directly employ an experienced team who have many years experience of the Relocation market and are in a position to advise our clients on many issues including local areas, travel, schooling, living in the UK and housing both for rent and purchase. Our team is available to support you throughout the relocation and will keep you in touch with progress as the assignment develops.

### duty of care

Our team is committed to personal service and we seek to attain the highest standards of support and performance. Once you move in we do not walk away leaving you high and dry! Our team remains available to sort out any immediate issues. But, it is much more than this, many expatriates need help and advice on many issues, some property related, during their tenancy. Our team is committed to help.

**All in all a very full service – that's what our clients say!**

#### our services

- Work Permits
- Relocation/Destination Services
- Removals
- Education Advisory Service
- Rental of Property
- Purchase of Property
- Mortgage & Insurance Assistance
- Furniture Rental
- Expense Management
- Tenancy Management
- Legal & Tax Advice
- Career Counselling
- Repatriation

